Declaration Form

I declare that to the best of my knowledge and belief, all statements contained in this declaration form are correct and I understand that should I conceal any material fact, I will, if engaged, be liable to the termination of my appointment, with such notice as appropriate.

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| Signed:  *If submitting this form electronically, please mark the box with an “X” to certify.* | Date: |
| Printed: | |

## General Data Protection Regulation – Please refer to EMA’s Privacy Policy - [**Privacy Policy - ema consultancy Ltd**](https://url6.mailanyone.net/scanner?m=1uDLGs-0000000BjIW-2rsT&d=4%7Cmail%2F90%2F1746787200%2F1uDLGs-0000000BjIW-2rsT%7Cin6r%7C57e1b682%7C11094862%7C7916227%7C681DDD6245F2CBE448A788B2961F3586&o=%2Fphtm%3A%2Fetstnacnulaosuocy%2Fg.k.r-vprocypia%2Fycil&s=O56-06CWEw4_24D2koV2FJQubOc)

## Criteria for Board Membership

* No Board Member to hold a senior post on a statutory authority or other partner organisation that may cause a frequent and/or persistent duality of interests.
* No Board Member from any organisation deemed to be a current or potential competitor.
* No Board Member to be an officer of a recognised Customer Group/Federation.
* No Board Member to be a close relative of another Board Member or member of the Executive or senior staff.
* The Board will not accept as a new Board Member any customer who is in material or serious breach of their tenancy agreement or lease and are subject to a Notice of Seeking Possession, has a Court Order for Possession outstanding against them, or who is subject to an Anti-Social Behaviour Order, an injunction or similar regarding their behaviour.
* Any potential or current Board member who is a customer who is involved in a dispute with the Trust (including a complaint at any stage) until the dispute is resolved.

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| Please confirm you are eligible to apply and that none of the above criteria apply  Yes:       No:  If NO, please give details: |

## Relationships / Potential Conflicts of Interest

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| Are you employed (inc. self-employment)? | Yes:       No:  If YES, please give details: |
| Are you related to or have/had a close business/personal relationship with a colleague or a Board Member/Co-Optee? | Yes:       No:  If YES, please give details: |
| Are you or a close relative involved in the management of any business, own a business or control 2% of issued shares, have any Company directorships, business partnerships or significant shareholdings (defined as over 2% of shares in a publicly quoted company or over 10% in a private company). | Yes:       No:  If YES, please give details: |
| Do you or a close contact own property or land which is rented or refurbished for profit in WVHT’s area of operation? | Yes:       No:  If YES, please give details: |
| Do you or a close or a close contact have a tenancy leasehold or occupy any land or property owned or managed by the Trust (inc. garages). | Yes:       No:  If YES, please give details: |
| To the best of your knowledge do you or a close contact use any of WVHT’s suppliers which includes but is not limited to, professional advisors, solicitors, architects, surveyors, consultants, builders, maintenance contracts or suppliers of bulk goods or services (except utilities e.g. gas, water, electricity). | Yes:       No:  If YES, please give details: |
| Are you, or a close contact, a Board/Committee Member, shareholder, Tenant/Leaseholder, Occupier of any land, or property owned/managed by another Housing Association or local Authority? | Yes:       No:  If YES, please give details: |
| Do you hold a position of public responsibility or elected member of a statutory board (e.g. Councillor, JP etc). | Yes:       No:  If YES, please give details: |
| Is there any other significant or material interest you wish to declare? | Yes:       No:  If YES, please give details: |

## Qualification for Company Director : Please note, checks will be undertaken, and by signing the declaration you agree to such checks being carried out.

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| Have you ever been disqualified from acting as Company Director for any reason? | Yes:       No:  If YES, please give details: |
| Have you ever been declared bankrupt? | Yes:       No:  If YES, please give details: |
| Have you any other company directorships? | Yes:       No:  If YES, please give details: |

## Equality Act 2010 : This act protects people with disabilities from unlawful discrimination. You are classed as disabled under the Equality Act 2010 if you have a physical or mental impairment that has a “substantial” and “long-term” negative effect on your ability to do normal daily activities”. Those applicants that consider themselves to have a disability and meet the minimum criteria for the role will be guaranteed an interview.

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| Do you consider yourself to have a disability?  Yes:       No:  If YES, please state the nature of the disability and would you need any adjustments to be made to carry out this role?: |
| Do we need to make any special arrangements in order for you to attend the interview?  Yes:       No:  If YES, please give details: |

## Rehabilitation of Offenders Act 1974 : In line with the Trust’s Disclosure & Barring Policy, please confirm if you have any current convictions under the Rehabilitation of Offenders Act 1974.

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| Do you have a criminal conviction which is not legally spent?  Yes:       No:  If YES, please give details: |

Disclosure & Barring : Please be advised this role requires a Basic Disclosure Barring Service Check and will be undertaken should you be appointed.

Disclaimer : We may conduct social media checks from sources such as Google, Facebook and LinkedIn to assist us in our assessment of your suitability for the role.

We reserve the right depending on application numbers to close or extend the closing dates for positions; we would therefore recommend an early application. Once a vacancy has closed, we are unable to consider further applications, so please submit your application as soon as possible to avoid disappointment.

All applications will be considered and assessed against the requirements of the Person Specification in order to select an initial long list of candidates and if successful we will contact, you to schedule an interview/assessment.

Successful applicants will be required to provide evidence of their Right to Work in the UK evidence of essential qualifications and undertake a basic DBS check.

Applications are invited from all members of the community, irrespective of Gender, Gender reassignment, Sexual orientation, Race, Religion or belief, Disability, Age, Pregnancy and maternity, Marriage and civil partnership

## References:

Please list below contact details for 2 referees:

|  |  |
| --- | --- |
| Name |  |
| Organisation |  |
| Email |  |
| Contact Number |  |

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| --- | --- |
| Name |  |
| Organisation |  |
| Email |  |
| Contact Number |  |

Equality & Diversity Monitoring (EMA Consultancy)

We are committed to promoting equality and valuing diversity. The information you provide will be used for statistical purposes to enable us to gain a clear picture of the equality impact of our recruitment and selection policy. This information will be separated from your application as soon as it is received and will be processed in line with the requirements of the Data Protection Act 1988. **The following information is not mandatory.**

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| Age |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **16 - 24** |  | **25 - 34** |  | **35 - 44** |  | **45 - 54** |  | **55 - 64** |  | **65+** |  |

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| How would you describe you gender identity? | | | | | | | |
| **Male** |  | **Female** |  | **Non-binary\*** |  | **Prefer not to say** |  |
| Self-Describe | | | | | | | |

*\*do not identify as male or female*

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| Do you consider yourself to be a transgender person? |

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| **Yes** |  | **No** |  | **Prefer not to say** |  |

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| How would you describe your sexual orientation? |

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| **Heterosexual** |  | **Bisexual** |  | **Gay Woman** |  | **Gay Man** |  | **Prefer not to say** |  |
| Self-Describe | | | | | | | | | |

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| How would you describe your religion or belief? |

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| **Christian**  *(all denominations)* |  | **Hindu** |  | **Buddhist** |  | **Jewish** |  | **Sikh** |  |

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| **Prefer not to say** |  | **None** |  | **Self-Describe** |

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| Ethnicity - Which section best describes your ethnic group or background? | | | | | | | |
| **White** | | **Mixed** | | **Asian or Asian British** | | **Chinese or Other Ethnic Group** | |
| British |  | White & Black Caribbean |  | Indian |  | Chinese |  |
| Scottish |  | White & Black African |  | Pakistani |  | Japanese |  |
| Welsh |  | White & Asian |  | Bangladeshi |  | Romany |  |
| Northern Irish |  |  |  |  |  | Irish Traveller |  |
| Irish |  |  |  |  |  | Gypsy |  |
| English |  |  |  |  |  |  |  |
| European |  |  |  |  |  |  |  |
| Self-Description |  | | | | | | |

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| --- | --- | --- | --- | --- | --- | --- | --- |
| What is your marital status? | | | | | | | |
| Single |  | Partnered |  | Civil Partnership |  | Married |  |
| Self-Describe |  | | | | | | |

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| How did you find out about this opportunity? |
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